



#### MENNONITE BRETHREN COLLEGIATE INSTITUTE

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## MBCI IT Director – Full Time

MBCI has an opportunity for a qualified person to take on the role of IT Director. MBCI is a Christ-centered middle and secondary school equipping students to learn, love, and to engage with the world.

### Applicants for this position should:

- Be committed to Christian Education rooted in Anabaptist teachings.
- Be committed to creating a culture that reflects the values of the school.
- Value collaboration with staff and demonstrate skill in the area of IT Support.
- Be committed to and passionate about furthering the vision and mission of MBCI.
- Be innovative, flexible, and growth minded.
- Possess strong project management and administrative skills.
- Be ready to be a collaborative member of the MBCI leadership and staff team.
- Possess a strong work ethic, high self-motivation and problem-solving skills.

### Duties and Responsibilities:

- **Strategic Planning:** Develop and implement a comprehensive IT strategy aligned with the school's educational goals and long-term vision.
- **Infrastructure Management:** Oversee the maintenance and enhancement of the school's network infrastructure, hardware, and software systems.
- **Security and Compliance:** Implement and monitor robust security measures to protect sensitive data and ensure compliance with relevant regulations.
- **Educational Technology Integration:** Collaborate with teachers to integrate technology into the curriculum, enhancing the learning experience for students and teachers.
- **Innovation in Education:** Support initiatives that leverage emerging technologies to drive innovation in education, creating a dynamic and engaging learning environment.
- **Digital Citizenship:** Support the promotion and education of students, faculty, and staff on responsible digital citizenship, fostering a safe and ethical online culture.
- **Budget Management:** Develop and manage the IT budget, ensuring cost-effectiveness and efficient resource allocation.
- **Vendor Management:** Evaluate and manage relationships with technology vendors, negotiating contracts and ensuring quality service delivery.
- **User Support:** Oversee the helpdesk function, ensuring timely and effective support for students, faculty, and staff.
- **Stay Current:** Keep up with technological trends, advancements, and best practices to inform decision-making and innovation.

### Qualifications:

- A Christian person with active church involvement.
- Bachelor's degree in Information Technology, Computer Science, or a related field
- Experience in IT leadership roles, preferably in an educational setting.
- Strong understanding of educational technology trends and their application in a school environment.

Interested applicants should submit a resume and statement of faith to:  
Andrea Buller [principal@mbsci.mb.ca](mailto:principal@mbsci.mb.ca)

We thank all applicants for their interest, however, only those being considered for an interview will be contacted. This position will be filled as soon as a suitable applicant is found.